

**Office of Inspector General of Registration & Superintendent of Stamps, Madhya Pradesh**  
**(Panjiyan Bhawan, opposite Old Vidhan Sabha, Bhopal-462003)**

Tender Ref. No. IGR 1/2014

Sub: Corrigendum for the tender IGR 1/2014

Department of Registration and Stamps had floated a tender no. IGR 1/2014 for Appointment of agency for Supply of Skilled manpower on 30-09-2014. The Pre Bid meeting was held on 17-10-2014 at Panjiyan Bhawan, Opposite Old Vidhan Sabha Bhopal. As per the prescribed schedule, the Corrigendum II is issued & can be seen and downloaded from department's website [www.igrs.mp.gov.in](http://www.igrs.mp.gov.in).

**(Dipali Rastogi)**  
IG Registration,  
Madhya Pradesh

No. /Computer/2014

Bhopal, Date: 27-10-2014

**CORRIGENDUM - II**  
**(REVISIONS IN RFP DOCUMENT)**



**GOVERNMENT OF MADHYA PRADESH**  
**INSPECTOR GENERAL OF REGISTRATION AND SUPERINTENDENT OF STAMPS**

Panjiyan Bhawan  
Opposite Old Vidhan Sabha  
Malviya Nagar  
Bhopal - 462003 (MP)

**BID NO. IGR- 1/2014**

**APPOINTMENT OF AGENCY FOR SUPPLY OF SKILLED MANPOWER FOR  
INSPECTOR GENERAL OF REGISTRATION AND STAMPS**

**REVISIONS IN RFP DOCUMENT**

Sr. No.	RFP Page No.	RFP Clause No.	Original Clause	Revised Clause/Amendment
1	15	Section 4 Bidder eligibility/Qualifying criteria	The bidder should have average annual turnover of <b>Rs. 5crores</b> in last 3 years (Financial year 11-12, 12- 13 and 13-14).As documentary proof, audited balance sheet & Profit & Loss A/c is to be submitted. In case F/Y 2013-14 Annual Reports are not prepared; a certificate of provisional financial figures duly certified by a Chartered Accountant is to be submitted.	The bidder should have average annual turnover of <b>Rs. 10 crores</b> in last 3 years (Financial year 11-12, 12- 13 and 13-14).As documentary proof, audited balance sheet & Profit & Loss A/c is to be submitted. In case F/Y 2013-14 Annual Reports are not prepared; a certificate of provisional financial figures duly certified by a Chartered Accountant is to be submitted.
2	14	Section 4 Bidder eligibility/Qualifying criteria	1. The Bidder should be a Company/Firm registered in India since last 5 (five) years. Incorporation/Registration certificate along with MoA/Bylaws (or similar document) should be furnished as documentary proof. A <b>Consortium/ Joint Venture</b> are not allowed.	A bidding firm should be a corporation/ company or consortium of companies/corporations. In case of a consortium the same shall not consists of more than two companies/ corporations and shall be formed under a duly stamped consortium agreement. (Attach Proof). In the event of a consortium, one of the partners shall be designated as a "Lead Partner". The bidders/Lead partner should be Company/Firm registered in India since last 5 (five) years. Incorporation/ <b>Registration certificate along with MoA/Bylaws (or similar document)</b> Should be furnished as documentary proof.
3	-	Section 4 Bidder eligibility/Qualifying criteria	Addendum	Point no.8 In Consortium all the members shall be jointly and severally liable to complete the project; however LEAD PARTNER shall give an undertaking for successful completion of the project. In case of any issues, Lead partner is the responsible party for all the penalties. The agreement between the Lead partner and each consortium partner should be for the entire period of the Project and submitted along with the Technical Bid. The same should be on appropriate stamp paper. No new consortium agreement shall be

Sr. No.	RFP Page No.	RFP Clause No.	Original Clause	Revised Clause/Amendment
				allowed during the project period without permission of competent Authority.
4	-	Section 4 Bidder eligibility/Qualifying criteria	Addendum	Point no.9 Any Member of consortium cannot bid separately as a sole bidder and a bidding company/ corporation cannot be a part of more than one consortium. In such cases the bids would be disqualified.
5	-	Section 4 Bidder eligibility/Qualifying criteria	Addendum	Point no 10 In case of Consortium, the financial criteria shall have to be fulfilled only by the lead partner/ bidder and the technical criteria can be fulfilled by all the members of the Consortium jointly.
6		Section 4 Bidder eligibility/Qualifying criteria	Addendum	Point no 11 In case of consortium both the partners should not be blacklisted by any central/State Govt. or its PSU and should not be registered with BIFR.
7	18	Section 12 Technical Bid	3. Qualification of Bidder as detailed in <b>Annexure B</b> (Company Profile along with documentary evidence of services offered and all relevant enclosures.)	3. Qualification of Bidder / lead bidder and partner (In case of consortium) as detailed in <b>Annexure B</b> (Company Profile along with Documentary evidence of services offered and all relevant enclosures.)
8	18	Section 13 Financial Bid	Financial Bids of only those bidders, who score 70% or more marks on the Technical Evaluation, will be opened.	Financial Bids of only those bidders, who score 80% or more marks on the Technical Evaluation, will be opened.
9	23	Section 22 Evaluation criteria	<b>B. Financial Bid Evaluation</b> Financial Bids of the bidders scoring at least 70% i.e. 35 out of 50 would be opened and the most economical option (lowest quote) will be considered as L1/	<b>B. Financial Bid Evaluation</b> Financial Bids of the bidders scoring at least 80% i.e. 80 out of 100 would be opened and the most economical option (lowest quote) will be considered as L1/ Successful bidder.

Sr. No.	RFP Page No.	RFP Clause No.	Original Clause	Revised Clause/Amendment
			Successful bidder.	
10	23	<b>Section 23 SLECTION OF BIDDER</b>	The Technical Proposals will be evaluated as per the criteria mentioned above. Bidders scoring 35 or higher marks in the Technical Evaluation will qualified for next level of evaluation and only their Financial Bid will be opened.	The Technical Proposals will be evaluated as per the criteria mentioned above. Bidders scoring 80 or higher marks in the Technical Evaluation will qualified for next level of evaluation and only their Financial Bid will be opened.
11	23	<b>Section 23 SLECTION OF BIDDER</b>	If the selected bidder does not accept LOI or after accepting LOI does not enter in to the agreement , within specified period the competent authority reserves the right to cancel the LOI issued to him and forfeit the EMD. The competent authority may also blacklist the bidder.	If the selected bidder/consortium does not accept LOI or after accepting LOI does not enter in to the Agreement, within specified period the competent authority reserves the right to cancel the LOI issued to him /them and forfeit the EMD. The competent authority may also blacklist the bidder/ Both the partners of consortium.
12		Section 28 Service level agreement (SLA) and penalty	Addendum	The lead bidder of the consortium would be responsible for adherence of SLA and payment of penalty.

**The following Section 22 (evaluation criteria has been revised)**

**Original Clause page number 22-23**

S.No.	Criteria	Total 50	Calculation Methodology
1	The Bidder should be a Company/Society/Firm registered in India since last 5 (five) years..	5	>= 15 Years (5 marks) >= 10 Years (4 marks) >= 05 Years (3 marks)
2	Minimum audited average annual turnover of Rs. 5 Crores in the last 3 years (Financial year 11-12, 12-13 and 13-14).	10	>= 15 Crores (10 marks) >= 10 Crores (8 marks) >= 5 Crores (6 marks)
3	The Bidder should have experience of running atleast two projects for supply of minimum 50 Skilled Resources in each project in last five years in any of the Central/StateGovernment/ PSU/Government Agency.(Affidavit /Certificate from client is required)	15	>= 4 Projects (15 marks) >= 3 Projects (13 marks) >= 2 Projects (11 marks)
4	The bidder should have experience of executing at least two projects involving training on computer application and systems as scope of work in Central Government /State Government/PSU	15	>= 4 Projects (15 marks) >= 3 Projects (13 marks) >= 2 Projects (11 marks)
5	The Number of Employees with their qualification and employee id is to be provided.(Listfrom HR)	5	>= 100 employees (5 Marks) >=50 employees (4 Marks)

Only those bidders who score 70% i.e. 35 and above mark out of 50 on the technical evaluation criteria will qualify for the next level of evaluation. The financial bids of the bidders with technical marks less than 70% i.e. 35 marks will not be considered for financial evaluation and they will considered as disqualified from the process.

### **B. Financial Bid Evaluation**

Financial Bids of the bidders scoring at least 70% i.e. 35 out of 50 would be opened and the most economical option (lowest quote) will be considered as L1/ Successful bidder.

Revised Clause / Amendment

S.No.	Criteria	Total 100	Calculation Methodology
1	The Bidder should be a Company/Society/Firm registered in India since last 5 (five) years..	10	>= 15 Years (10 marks) >= 10 Years (9 marks) >= 05 Years (8 marks)
2	Minimum audited average annual turnover of Rs. 10 Crores in the last 3 years (Financial year 11-12, 12-13 and 13-14).	20	>= 15 Crores (20 marks) >= 12 Crores (18 marks) >= 10 Crores (16 marks)
3	The Bidder should have experience of running at least two projects for supply of minimum 50 Skilled Resources in each project in last five years in any of the Central/State Government/ PSU/Government Agency.(Affidavit /Certificate from client is required)	20	>= 4 Projects (20 marks) >= 3 Projects (18 marks) >= 2 Projects (16 marks)
4	The bidder should have experience of executing at least two projects involving training on computer application and systems as scope of work in Central Government /State Government/PSU	20	>= 4 Projects (20 marks) >= 3 Projects (18 marks) >= 2 Projects (16 marks)
5	The Number of Employees with their qualification and employee id is to be provided.(List from HR)	10	>= 1000 employees (10 Marks) >= 500 employees (8 Marks) >=250 employees (6 Marks)
6	Presentation (which will be evaluated by the committee constituted by the department)	20	The ppt should cover the following aspects 1. Profile of the company 2. Understanding of the scope of work. 3. Experience of executing projects of similar nature with description of work carried out. 4. Plan of action for executing the project (manpower , training and monitoring) 5. Visit to one of the pilot locations and learning's.
		100	

Only those bidders who score 80% i.e. 80 and above mark out of 100 on the technical evaluation criteria will qualify for the next level of evaluation. The financial bids of the bidders with technical marks less than 80% i.e. 80 marks will not be considered for financial evaluation and they will be considered as disqualified from the process.

**B. Financial Bid Evaluation**

Financial Bids of the bidders scoring at least 80% i.e. 80 out of 100 would be opened and the most economical option (lowest quote) will be considered as L1/ Successful bidder.