

**CORRIGENDUM-I**  
**(REVISIONS IN RFP DOCUMENT)**



**GOVERNMENT OF MADHYA PRADESH**  
**INSPECTOR GENERAL OF REGISTRATION AND SUPERINTENDENT OF STAMPS**

Panjiyan Bhawan  
Opposite Old Vidhan Sabha  
Malviya Nagar  
Bhopal - 462003 (MP)

**BID NO. IGR- 2/2013**

APPOINTMENT OF AGENCY FOR DIGITIZATION OF OLD REGISTERED  
DOCUMENTS OF REGISTRATION AND STAMPS DEPARTMENT

**REVISIONS IN RFP DOCUMENT**

<b>Sr. No.</b>	<b>RFP Page No.</b>	<b>RFP Clause No.</b>	<b>Original Clause</b>	<b>Revised Clause/Amendment</b>
1	9	3.5	Uploading of the verified data on to Department's server through SWAN.	Uploading of the verified data on weekly basis on to the Department's server through SWAN.
2	9	3.6	Service Provider will carry out the digitization in the Application provided by the Department. All the data entry will be carried out in Hindi.	Service Provider will carry out the digitization in the Application provided by the Department. All the data entry will be carried out in Hindi (Unicode) for Hindi documents & English (Unicode) for English documents.
3	11	5.2	The Department will provide only building infrastructure (a room with 4 walls and roof, a door with proper latch) at each location in Annexure 1 .Required hardware (as per specifications in Annexure 2) Computer with basic softwares, Printer, Networking, Furniture for computer placement & installation and UPS (With at least 4 Hours Backup) are to be supplied by SP for carrying out the digitization work. The ownership of equipments arranged by the SP will remain with SP.	The Department will provide only building infrastructure (a room with 4 walls and roof, a door with proper latch) at each location in Annexure 1, electricity & drinking water. Required hardware (as per specifications in Annexure 2) Computer with basic softwares, Printer, Networking, Furniture for computer placement & installation and UPS (With at least 4 Hours Backup) are to be supplied by SP for carrying out the digitization work. The ownership of equipments arranged by the SP will remain with SP.

4	13	6.2	<p>Sample data (5% of data or any set of verified mismatch corrected data as decided by the department) will be checked randomly by the Controlling Officer of the department at each location. Sign off shall be given only after written report is submitted by SR giving details of data checked randomly. Format of sign off report shall be decided by the department in consultation with SP.</p>	<p>Sample data (5% of data or any set of verified mismatch corrected data as decided by the department) will be checked randomly by the Controlling Officer of the department at each location. SP will take the print out of sample data selected by the Controlling officer for Physical verification with original documents. Sign off shall be given only after written report is submitted by SR giving details of data checked randomly. Format of sign off report shall be decided by the department in consultation with SP.</p>
5	33	2.21.5.3	<p>In case no bidder/bidders agree to match the L1 Rate, the Competent Authority may ask the bidders (except L1) to extend the validity of their proposal including EMD and submit fresh commercial proposal (Second round).</p>	<p>In case no bidder/bidders agree to match the L1 Rate, the Competent Authority may ask the bidders (except L1) to extend the validity of their proposal including EMD and submit fresh commercial proposal (for the Second round). In second round Bidders will be required to match the lowest rate quoted per document, in their fresh Commercial Bids submitted for second round.</p>

6	37	2.34	Responsibility Matrix Sr.No.-1 Building infrastructure (Space for Work).	Responsibility Matrix Sr.No.-1 Building infrastructure (Space for Work), electricity & drinking water.
7	40	9	Penalties shall be imposed on the SP dealing with data entry work in terms of errors found in captured document for the errors beyond 0.1 % (Error will be calculated on the basis of number of documents having error at the time of checking sample data before upload and before sign off by Controlling Officer).	Penalties shall be imposed on the SP dealing with data entry work in terms of errors found in captured document for the errors beyond 0.1 % (Error will be calculated on the basis number of Fields having error at the time of checking sample data before upload and before sign off by Controlling Officer).
8	64	Annexure 2	Make & Model- HP/HCL/Lenovo/Dell/IBM	Name of Brands Removed , required hardware should comply to the specification
9	64	Annexure 2	Hindi keyboard layout & Hindi font Krutidev	Standard key board for Hindi/English Unicode data entry
10	64	Annexure 2	HP /Samsung /Epson/Canon	Name of Brands Removed , required hardware should comply to the specification